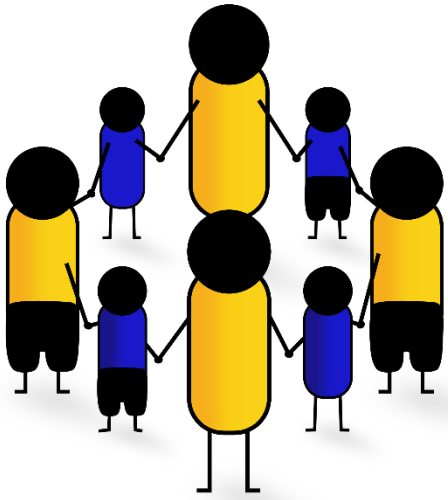

PARENTS & FRIENDS OF
EMMANUEL

Trustees Report and Financial Statements

Year Ended 31st August 2026

Parents and Friends of Emmanuel School

Emmanuel C of E Primary School

152-158 Mill Lane

London NW6 1TF

Registered Charity No 1172507

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A. Reference and Administrative Information

1. Trustees

Elisabeth Giselbrecht (chair) - Appointed 18th Sept 2025
Jennifer Marie Hyoms (secretary) - Appointed 18th Sept 2025
Tomasz Boniek (treasurer)

Joseph Macdonald (chair) - Resigned on 18th September 2025
Jacqueline Dynowski (trustee) - Resigned on 18th September 2025
Kate Roscoe (secretary) - Resigned on 18th September 2025

2. Address

Emmanuel C of E Primary School
152-158 Mill Lane
London NW6 1TF

3. Charity Registration Number

1172507

4. Independent Examiner

Nicholas Hyde

5. Bank

Barclays Bank PLC
28 Hampstead High Street
London NW3 1QB

B. Trustees Report

1. Overview of the Charity

Parents and Friends of Emmanuel School (the "PFE") is constituted as a 'Friends of the School' association ('PTA').

The constitution of Parents and Friends of Emmanuel School was adopted on 24 February 2017. The Charity was registered with the Charity Commission on 10 April 2017 under registration number 1172507.

2. Objectives

The objectives of the association are to advance the education of pupils in the school by:

- Developing effective relationships between staff, parents and others associated with the school; and
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

3. Structure and Governance

The PFE is governed by Trustees. The Trustees are responsible for oversight and governance of the PFE and ensuring that the charity meets its obligations under the Charities Act 2011. The Trustees are elected on an annual basis at the Annual General Meeting. Trustees may hold the role for several consecutive terms.

The Trustees present the general strategy and areas of activity for the association at the first meeting of a new school and financial year, working closely with the Head of School of Emmanuel C of E Primary School, who provides guidance on how funds raised could best be spent to benefit pupils of the school. The Trustees consult the views of general members present at meetings to review and adapt the strategy as required.

The PFE has a committee comprised at a minimum by the Trustees, supplemented by elected and co-opted volunteers. The PFE Committee is responsible for the day-to-day management of the charity and its activities. Committee Members can be elected at the Annual General Meeting or co-opted by the trustees throughout the year. All committee members in situ are re-elected at the Annual General Meeting.

The Trustees meet with the committee and on a regular basis (ideally once per term) to provide an update on in year activities and performance, discuss the strategic direction of the Charity and consider its financial situation.

The Trustee and Committee members were appointed for the 2025-2026 school and financial year at the 9th AGM, held on the 18th September 2025.

The PFE is a member of Parentkind which provides advice and Public Liability Insurance for PTA-like associations and charities.

4. Activities

The PFE ran multiple events and activities over the course of the year to provide opportunities for Emmanuel families to come together, and to fundraise for the school.

The calendar was built around two core events (Christmas Fair and Summer Fair), which were great successes, both from the perspective of attendance as well as fundraising.

On top of the core events, the PFE ran a new parent-only event in October, combing two complementary traditions (Bingo and Okoberfest). We also held a popular talk on parenting in the digital age in the spring.

Other fundraising activities included the PFE Challenge in February and a uniform sale. As the PFE we also continue to facilitate parent-run events such as cake stalls and teacher collections.

Overall, the events and activities of the year were well attended and well received, with the PFE Committee continuing to build knowledge and experience to make events easier to organise in the future.

5. Regular Giving Program

During the year, the PFE Trustees worked with the School Management and the Board of Governors to manage the Regular Giving Program launched in 2023.

The PFE, as a registered charity, can claim Gift Aid on donations made via the programme (subject to status of the donor), and all funds raised via the programme are allocated to the school who has the deciding power over use of the funds. The school reports to the PFE on the use of the funds to ensure they are used in line with the charitable aims of the PFE.

Further details are included in annex 2 to this report.

6. Fundraising results

The activities and events organised by the PFE in the 25/26 school year resulted in a total raised of £19,173 (2025: £18,757), while costing £6,630 (2025: £8,801) to produce, resulting in net funds raised of £12,543 (2025: £9,956).

Additionally, the regular giving program and other one-off gifts and donations raised £24,413 (2025: £32,964). This includes the regular giving program that raised £22,402 (2025: £22,548). One-off donations decreased in 2025/26, as the previous financial year benefited from several generous contributions from parents.

The PFE also made its payments infrastructure available to the classes for various collection events, which totalled a further £9,826 (2025: £11,919) that was managed via the PFE bank account.

The total reportable funds raised in the context of the Charities Act 2011 is £54,189 (2025: £64,016)

7. Grants to the school

The PFE gave £68,677 in grants to Emmanuel C of E School as requested by the School Management. The PFE sought to accommodate as many requests as it could within the budget available based on a prioritisation established by the school.

A key item to single out is the £55,000 grant for the installation of a new air conditioning system in all classes. The benefits of this investment have been immediately visible. During the heatwaves of summer 2026, while many local school shut or ended school days earlier, pupils at the Emmanuel School were able to regularly attend school.

8. Liabilities

The PFE has liabilities of £175 which corresponds to the committed amount of prizes for the Last Person Standing competition. The money for this competition has been collected in the 25/26 year.

C. Chair's Report

Dear Parents and Friends of Emmanuel,

It has been a full and exciting year for the Parents and Friends of Emmanuel (PFE). At the beginning of the school year, much of the committee was newly elected, and I would like to extend a huge thank you to Tomasz Boniek for continuing as Treasurer and to Jen Hyoms for having the courage to take on the role of Secretary and throwing herself into it with all her heart. We were fortunate to take over the PFE in such good shape from the previous committee, and we are very grateful to them for all their hard work and for their continued support during the transition.

Once again, the PFE has had a rich programme of activities, bringing together our two key aims of raising funds for the school and building and sustaining our school community. Our Christmas and Summer Fairs were particular highlights: both were wonderful occasions for the whole school community to come together, while also raising vital funds for the children.

Alongside these larger events, we continued our fundraising through the PFE Challenge and our regular giving programme, while also introducing some new events for our community. Our first Bingo/Oktoberfest evening gave parents the chance to enjoy a relaxed evening together, while our talk on parenting in the digital age was very well attended and provided a valuable opportunity for parents to discuss the challenges and opportunities of growing up in a digital world. It also contributed to the wider conversations that led to the school's new approach to smartphones.

The generosity of our parents and friends, together with the income raised through our events over recent years, has enabled the PFE to support many of the school's priorities. Particular highlights this year were a complete new set of phonics readers for Early Years and the installation of air conditioning in all classrooms. The latter proved its value immediately during the intense heat of early summer, helping to ensure that our children could continue to learn comfortably.

We are deeply grateful for the generosity of our parents and friends — not only through financial contributions, but through your time, enthusiasm and participation. It has been particularly heartening to see new families getting involved in PFE events, and we hope to build on this momentum by continuing to offer activities that bring together and appeal to our diverse school community. A heartfelt thank you also to the school staff, particularly Ms Roscoe and Mr Bloomer, and to all the teachers who have supported and collaborated with us so generously throughout the year.

We are looking forward to another year, in which we aim to continue many of our successful events and are open to new ideas for initiatives or events at any time!

Above all, thank you to everyone who has given their time, energy, ideas and support to the PFE. The PFE is only as strong as the community behind it, and we are very grateful to have such a wonderful one.

Warm regards,

Lisi

Chair, Parents and Friends of Emmanuel (PFE)

D. Financial Statements

1. Income Statement

Financial Statements (£)	Notes	YE Aug 2026	YE 31 Aug 2025 Restated*
Receipts			
Event Receipts	Note 1	£19,173	£18,757
Other fundraising	Note 2	£24,413	£32,964
Passthrough	Note 3	£9,826	£11,919
Interest	Note 4	£778	£376
Total Receipts		**£54,189**	**£64,016**
Payments			
Cost of running events		-£6,630	-£8,891
Passthrough		-£9,826	-£11,919
Charitable Activities & Grants	Note 5	-£68,677	-£19,500
Total payments		**-£85,132**	**-£40,310**
Net receipts/(payments)		**-£30,944**	**£23,705**

Note: total may not add up due to rounding

** For 24/25 we have broken down the amount of interest generated on funds, which was not presented in the original report. The original report also incorrectly stated charitable activities of £28,377, rather than the correct amount of £19,500. This was a transcription error affecting this line item only; the totals originally reported were correct, matched the underlying cash transactions, and net receipts were unaffected.*

2. Statement of Assets and Liabilities

Statement of Assets and Liabilities	YE 31 Aug 2026	YE 31 Aug 2025
Assets		
Cash	£0	£0
Current Accounts	£3,002	£6,725
Savings Accounts	£26,720	£53,943
Total Cash and Cash Equivalents	£29,722	£60,668
Total Assets	**£29,722**	**£60,668**
Liabilities		
Other Liabilities	£175	£0
Total Liabilities	**£175**	**£0**

3. Notes to the Financial Statements

Note 1	*Events receipts are net of transaction fees (e.g. SumUp)*
Note 2	*This includes Regular Giving and One-off donations*
Note 3	*The PFE uses its SumUp account to facilitate class and school collections. These collections, net of transaction costs, are passed directly to the school and no fee is charged by the PFE for this service. Further, no Gift Aid is claimed on any transactions classified as Passthrough.*
Note 4	*The PFE uses savings accounts to generate additional interests on funds*
Note 5	*Funds transferred to the School*

4. Accounting Policies

a) Basis of Accounting

The accounts (financial statements) have been prepared in accordance with the Charities Act 2011.

The financial statements have been prepared on a receipts and payments basis. Receipts are brought into the accounts when cash is received. Likewise, payments are accounted for at the time payment is made, inclusive of VAT. The basis of preparation is permitted for charities with an income of less than £250,000 and which are not companies under the Companies Act 2006.

b) Tax status

The Charity is a registered charity within the definitions of section 506(1) Income and Corporation Taxes Act 1988 and uses the exemptions given by Section 505 of that Act.

c) Fund accounting

Funds held by the charity are:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objectives at the discretion of the Trustees.

Annex 1: Examiner's Statement

Independent examiner's report to the trustees of Parents and Friends of Emmanuel School

I report to the trustees on my examination of the accounts of the Parents and Friends of Emmanuel School (PFE) for the year ended 31 August 2026.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Nicholas Hyde

Relevant professional qualification or membership of professional bodies (if any): Board Director.

Address: 76 Agamemnon Road, London NW6 1EH

Date: 08th October 2026

Annex 2: Regular Giving Program

The Regular Giving program has been set up using the PFE's account with the Charities Aid Foundation ("CAF"). This is a government backed charity that provides financial services to UK based charities. It is also Camden's recommended platform for charities in our local area.

Platform

CAF allows the PFE as a registered charity to access its services to set up regular giving, by providing the website and managing direct debits on our behalf. It also manages Gift Aid claims, reducing the amount of administration the PFE must handle. It is worth remembered that the PFE is entirely run by Emmanuel parents volunteering their time, so less admin is good! CAF takes a flat 2% fee on all donations, which is in line with other platforms. Crucially, there is no per-transaction charge so smaller donations are not penalised.

Access and privacy

We understand that some may be concerned about privacy and access to information. The PFE trustees have met and agreed that only trustees will access CAF records for the purposes of reporting and Charities Commission submissions. In this context, the PFE trustees are the members of the PFE Committee that are registered with the Charities Commission. The school will be informed of the totals raised, but not the breakdown.

Finally, the PFE would like to add its thanks to those of the school and its governors. Your generosity is fundamental to enabling our school to fulfil its mission.