



EMMANUEL CHURCH OF ENGLAND SCHOOL
152-158 Mill Lane, West Hampstead, London NW6 1TF
Telephone: 020 7431 7984
Email: admin@emmanuel.camden.sch.uk

Executive Headteacher: Mrs Laura Hall
Head of School: Miss Kate Roscoe



Dear Parents/Carers

KS2 RUNNING CLUB (YEAR 3 – YEAR 6)

The KS2 Ball Games Club will be recommencing every Wednesday from **Wednesday 24th April at 8.00am** until (and including) **Wednesday 17th July**. It will be run by **Mr Spadaccini**.

This club is for **KS2** Children only. There are only **28** places which will be allocated on a first come first served basis. Children are not automatically entitled to a place because they may have attended the club previously. The cost for the term will be **£6 per session, £72 for 12 sessions**.

The club runs from 8.00am-8.45am. Children will need to come to school in their sportswear and appropriate footwear. They should bring their school uniform to change into. We kindly ask that you provide your child with a bottle of water. **Children are to meet at the back gate** – they do not need to come through the school.

To sign up for the club, please visit <https://emmanuelce.parentseveningsystem.co.uk>. You will need to log in with the information that is requested on the front page. The booking facility will be open from **8.00pm on Sunday 3rd March** and will close at **8.00pm on Tuesday 5th March**. Please **do not send in any money at this stage**. If your child is allocated a place, we will notify you and you should make full payment by return on your online Scopay account otherwise we will offer the place to the next child on the waiting list. We do expect children to stick to clubs; therefore, this subscription fee is non-refundable.

If your child is allocated a place, we will notify you and you should make full payment on your online Scopay account. If a club is full, you can ask the office to place them on the waiting list. Please remember, this will not give your child priority for the following term.

We do expect children to stick to clubs, therefore this subscription fee is non-refundable. Clubs are an extra-curricular joyful experience for children. We expect the same exemplary behaviour in clubs that we do in school. We will be working closely with our club leaders to monitor behaviour. **When behaviour is not at the expected standard, following a reminder, children may be asked to leave the club without a refund.**

If all the spaces have been allocated, your child will be put on a waiting list for the term. Please remember, this will not give your child priority for the following term.

Yours sincerely
Mrs Dilley
Clubs Co-Ordinator